

## Jobs Opportunity at the Embassy of Uganda, Copenhagen

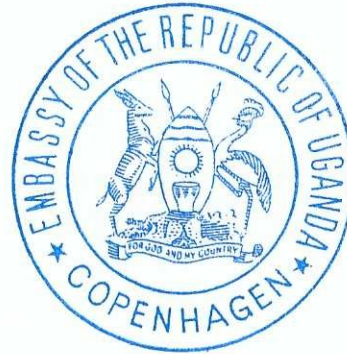
### About us:

- The Embassy of the Republic of Uganda in Copenhagen is the official diplomatic representation of the Government of Uganda to the Nordic countries: Denmark, Finland, Iceland, Norway and Sweden.

### Job Position: DRIVER FOR UTILITY VAN

### Important personal qualities and values:

- Responsible
- Reliable
- Time keeping
- Polite and descent
- Flexible to additional assignments as may be required
- Loyal



### Technical qualifications:

- Must hold a valid Danish driving license.
- Have a fairly good command of the English language.
- Have a good knowledge of the city of Copenhagen.
- Some knowledge of additional locations in the Nordics will be an added advantage.
- Driving experience of at least 3 years in Denmark
- Knowledge of Danish Language (spoken and written) is an advantage
- Ability to drive both a manual and automatic vehicle

### Location:

- Embassy of the Republic of Uganda, Copenhagen, 15 Sofievej, Hellerup, 2900 Copenhagen

### Type of Employment:

- Initial appointment for 60 days of trial.
- Followed by 180 days appointment on probation.
- Followed by a 1-year contract - renewable.

**Starting date:** Immediately on appointment

### Main tasks and responsibilities include:

- Pick and drop Employees from home to office and other destinations.
- Pick and drop off Embassy visitors as may be required.
- Responsible for the upkeep of the Car including ensuring road worthiness of the vehicle, servicing, registration, monitoring insurance, washing the interior and exterior, vacuuming interior regularly as required.

**NB.** The driver may occasionally be required to work outside the normal working hours which are 9am to 5pm, Monday to Friday, including on holidays and weekends when need arises.

### Documents required:

- Copy of valid driving license.
- ID/Residence permit issued by Danish Government.
- Letter of recommendation about one's character from the Danish local authorities or a certificate of no criminal record from the Danish authorities.

### Application and recruitment process:

- To apply for the position, please send your application with a short cover letter max. 1 page, CV max. 2 pages, proof of relevant experience, recommendations if any in English to [info@ugandaembassy.dk](mailto:info@ugandaembassy.dk) with a copy to [accounts@ugandaembassy.dk](mailto:accounts@ugandaembassy.dk). The subject should be: Application for the position of Utility Van Driver. To be submitted preferably not later than **25 November 2020**. The qualifying candidate will be invited for an interview. After selection he/she will undergo continuous evaluation on technical performance and character.

### Questions:

- For any questions regarding the position, please contact the Embassy at [info@ugandaembassy.dk](mailto:info@ugandaembassy.dk) or [accounts@ugandaembassy.dk](mailto:accounts@ugandaembassy.dk) or tel: +45 39620966, +45 39620953 (email is preferred) between 10am and 4 pm Monday to Friday.